



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

## MEMORANDUM

**To:** Commissioner William “Bill” R. Altimus, President  
Commissioner Joshua K. Williams, Vice President  
Commissioner Stephen V. Callaway, Secretary-Treasurer  
Commissioner Walter O. Bigby, Jr.  
Commissioner Erica R. Bryant  
Commissioner Sam N. Gregorio  
Commissioner Roy L. Griggs  
Commissioner James D. Hall  
Commissioner Rick C. Prescott

**From:** Eric England, Executive Port Director

**Date:** March 14, 2024

**Re:** Monday, March 18, 2024: Regular Board Meeting at 4:30 p.m.

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The regularly scheduled Board Meeting is on **Monday, March 18, 2024, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. The agenda for the meeting is attached.

Thank you,  
Eric

### Attachment

**CC:** Mr. Ed Walsh and Ms. Sydney Krouse; Romph Pou – Public Relations  
Ms. Courtney Baker; Courtney Baker & Associates, LLC  
Mr. David Montgomery; Montgomery Agency Inc.  
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO  
Ms. Emily Mott; Red River Valley Association  
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys  
Caddo-Bossier Parishes Port Commission Staff

“This institution is an equal opportunity provider and employer.”

*MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*



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## CADDO BOSSIER PARISHES PORT COMMISSION

### REGULAR BOARD MEETING AGENDA

#### NOTICE OF PUBLIC MEETING:

**DATE: March 18, 2024**  
**TIME: 4:30 p.m.**  
**PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,  
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Bill Altimus
- 2. PLEDGE OF ALLEGIANCE Josh Williams
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Bill Altimus

#### **UNFINISHED BUSINESS:**

- 5. REGULAR BOARD MEETING MINUTES OF FEBRUARY 12, 2024 Judge Callaway
- 6. JANUARY 2024 FINANCIALS Judge Callaway

#### **NEW BUSINESS:**

- 7. **RESOLUTION NO. 3 OF 2024:** A RESOLUTION RATIFYING THE EXECUTIVE PORT DIRECTOR’S EXECUTION OF A CERTAIN LEASE AGREEMENT WITH JONES POWER, LLC, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 8. **RESOLUTION NO. 4 OF 2024:** A RESOLUTION AUTHORIZING THE LEASE OF A TRACT OF LAND OWNED BY THE CADDO-BOSSIER PARISHES PORT COMMISSION TO HEIRLOOM CARBON TECHNOLOGIES, INC., AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 9. PORT DIRECTOR’S REPORT Eric England
- 10. ADJOURN Bill Altimus

#### UPCOMING MEETING:

**Monday, April 8, 2024:**

**Regular Board Meeting at 4:30 p.m.**

Regional Commerce Center, 3rd Floor Board Room,  
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director; Caddo-Bossier Parishes Port Commission  
6000 Doug Attaway Blvd., Shreveport, LA 71115; Main Telephone: (318) 524-2272

Agenda Posted: March 14, 2024 at 4:00 p.m.: In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance required.

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MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott